

Approved by  
Minutes of Inter-agency Commission on  
Prevention of Offences, Consolidation of  
Legality and Rule of Law  
at Administration of Primorsky Krai  
of 01 April 2009 #1

**ORDER  
OF INTERAGENCY COOPERATION  
OF EXECUTIVE AUTHORITIES OF PRIMORSKY KRAI,  
LAW ENFORCEMENT AUTHORITIES OF PRIMORSKY KRAI,  
NON-GOVERNMENTAL ORGANIZATIONS  
ON ASSISTANCE TO INDIVIDUALS IN DIFFICULT LIFE SITUATIONS  
IN PRIMORSKY KRAI.**

Office on coordination of law-enforcement activity of Primorsky Krai, Department of Social Protection of Primorsky Krai, Department of Education and Science of Primorsky Krai, Department of Healthcare of Primorsky Krai, Department of Internal Affairs of Primorsky Krai, Department of mass communication of Primorsky Krai, Office of State Employment Service of Primorsky Krai, Department of Federal Migration Service of Primorsky Krai, non-governmental organizations, acting in Primorsky Krai, hereinafter referred to as “Implementers”, have concluded present Order on the following:

**1. SUBJECT OF THE ORDER**

1.1. Present Order defines mechanism of inter-agency cooperation of Implementers for purposes of organization of interoperation during implementation of activities on assistance to individuals in difficult life situation, suffered from psycho-physical violence in family settings and within employment, in order to ensure prevention and investigation of crimes, related to illegal labor migration, human trafficking and in family relationships, in Primorsky Krai territory.

**2. GENERAL PROVISIONS**

2.1. [*List of laws and documents, in accordance to which the Order was developed*].

2.2. For the purposes of the present Order, Implementer has agreed to use the following basic definitions:

*Difficult life situation* – situation, which objectively violates life activity of an individual (disability, inability to self-care due to advanced age, illness, orphanage, poverty, unemployment, absence of certain place of living, conflicts and violent treatment in family, loneliness and so forth), and which this person can not get over by himself;

*Recipient of assistance from the Implementers*– a person [above age of 18], which is in difficult life situation, and (or) due to circumstances of such difficult life situation is in environment, constituting danger to his life or health, or violating his human rights, becomes a victim of a crime, related to illegal labor migration, human trafficking or family issues, or commits an offence or antisocial actions. Recipient of the Implementers’

assistance may be present in the Primorsky Krai territory in violation of migration rules or as a result of deception or unlawful actions of third parties.

2.3. [*List of Implementers, and monitoring body – Primorsky Krai Ombudsman*].

### 3. ORDER OF IDENTIFICATION OF RECIPIENTS OF ASSISTANCE OF THE IMPLEMENTERS

3.1. [*List of day-to day activities of the Implementers, within which Implementers may identify a victim*]

3.2. Implementer, having identified a recipient of assistance, informs relevant Implementers for further organization of activities on rendering necessary assistance.

### 4. ORDER OF RENDERING ASSISTANCE AND PROTECTION OF RECIPIENT OF ASSISTANCE

4.1. Having identified a recipient of assistance, Implementers will:

- a) Define his / her essential needs, depending on which refer him for medical, psychological, other social assistance;
- b) If in actions committed towards the recipient there are signs of crime, Implementers report to law enforcement authorities (considering principle of agreement of a victim and confidentiality of the information received);
- c) In case of necessity provide a recipient with translation services;
- d) In case of necessity assist to transportation of a recipient to place of residence or temporary location, place of rendering services;
- e) Immediately inform of presumable recipient to an organization, rendering services on assistance and protection (State Institution of Social Services “Primorsky Center of Social Services to Public”).

4.2. Social protection authorities:

- a) Inform a recipient of status and authorities of the organization, and services provided, possible criminal procedural actions;
- b) In case of availability – provide shelter and necessary services for physical and social rehabilitation;
- c) Assist to hospital admission;
- d) In case of relevant basis and recipient’s application – provide material assistance;
- e) Provide advise on citizens’ rights for social services, provide assistance in execution of legal documents...;
- f) Provide time for decision on whether a recipient intends to participate in criminal prosecution;
- g) Represent a recipient, participating in criminal proceedings as suspected, accused, private complainant, victim or a witness, and provide psychological assistance to him / her, within investigation or prosecution.

4.3. Healthcare authorities:

- a) Organize medical examination, advise, medical care, hospital admission for a recipient.

4.4. Employment services authorities:

- a) Advise on employment issues, register as unemployed;
- b) Contact local employment services at the place of recipient’s residence in case of his / her referral for re-education or employment.

#### 4.5. Internal affairs authorities:

a) In case of signs of danger to life and health of a recipient, and on basis, described in Federal Law of 20 August 2004 № 119-FZ «On State Protection of Victims, Witnesses, and Other Participants of Criminal Proceedings», and in order, stated by the law and criminal procedure legislation, provide measures of protection, applied to witnesses, victims or other participants of criminal proceedings;

b) At signs of crime perform necessary activities for restraint and investigation of the crime.

#### 4.6. Non-governmental organizations:

a) Provide psychological and other advise, inform of recipient's rights, opportunities for getting assistance;

b) Refer to social protection authorities, healthcare authorities, internal affairs authorities, inform of services, provided by the Implementers;

c) Represent a recipient, participating in a case as a victim or a witness, and provide him with psychological or other assistance, within investigation or a trial.

4.7. Rehabilitation activities will be implemented in accordance to order of cooperation of relevant Implementers.

### 5. PREVENTION ACTIVITY

*5.1. – 5.7. [Development of brochures, other information materials, placement of the materials for public awareness, provision of advise, organization of / participation in public awareness campaigns, sending of employees for education, assistance in education, development of trainings, round-tables, etc., mass-media publications]*

### 6. FINAL PROVISIONS

6.1. For effective realization of the Order Implementers will:

6.1.1. Define certain divisions and persons, responsible for implementation of the Order, and provide their contact information for reference and inclusion into information brochure;

6.1.2. Develop an order of registration and storage of information on recipients;

6.2. Provide information and documents to other Implementers, inform on possible obstacles of the Order's implementation;

6.3. Amendment and revision of the current Order will be possible based on consultation of the Implementers.